

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Thursday, February 7, 2013  
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub followed by the Pledge to the Flag and the Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Staaf, Parr and Gobrecht. Also present were Solicitor Linus Fenicle, Mike Knouse of C. S. Davidson, Inc. and Manager Kevin Null.

RECOGNITION OF VISITORS: Visitor's Register Attached.

APPROVAL OF AGENDA: The Agenda was approved, in a motion by Supervisor Staaf and seconded by Supervisor Gobrecht. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Worksession Meeting of January 15, 2013 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved as listed in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

CORRESPONDENCE:

- A. West Manheim Lions Club & Pleasant Hill Vol. Fire Companies Annual "Wine Tasting on the Hill" – Approval

In a motion by Supervisor Parr, seconded by Supervisor Gobrecht, and carried, the Board approved the request of the West Manheim Township Lions Club for their joint fundraiser with Pleasant Hill Volunteer Fire Company. "Wine Tasting on the Hill" will be held on Saturday, September 28<sup>th</sup> and Sunday, September 29, 2013 at the Fire Company Carnival Grounds.

- B. Stanley Werkheiser – Resignation letter from the West Manheim Township Board of Auditors effective January 31, 2013

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board accepted Stanley Werkheiser's resignation as Township Auditor effective January 31, 2013.

- C. Tom Nosel – Resignation letter from the West Manheim Township Board of Auditors effective February 1, 2013

Kevin Null, Township Manager said he received a letter from Tom Nosel stating he was resigning as an Auditor due to moving out of State effective February 1, 2013.

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In a motion by Supervisor Staaf, seconded by Supervisor Gobrecht, and carried, the Board accepted Tom Nosels' resignation as Township Auditor, effective February 1, 2013 due to relocating out of state.

RECREATION BOARD REPORT: Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec Board report as submitted to the Board. She said present tonight is Samantha "Sammy" Smith, a Southwestern High School student who has volunteered to design the advertising poster, which was distributed to the Board, to help and advertise the park. She would like permission to distribute the poster and place one at the Township building.

Samantha Smith, Southwestern High School student explained to the Board how she came up with the idea of the poster.

Christine Gienski, Chair, West Manheim Twp Park and Recreation Board present a certificate to Samantha Smith in appreciation of her work.

Supervisor Hartlaub said on behalf of the Board of Supervisors and the township residents he thanked her for her work.

In a motion by Supervisor Parr, seconded by Supervisor Staaf, and carried, the Board approved the request for the posters to be distributed throughout the township and hung up in the Township building.

Chris Gienski, Chair, said the Park and Recreation Board members were elected during the last Rec. Board meeting. She read the list of officers nominated to the Board. (Copy in Township File)

In a motion by Supervisor Gobrecht, seconded by Supervisor Staff, and carried the Board of Supervisors accepted the Park and Rec. Board officer nominations.

Chris Gienski, Chair said she would like to request permission to repeat last years' banner sales. The banners will hang in the dog park and the ball field backstops (at a low level so as not to obstruct views) from April through December. She said they would again ask for \$500 per banner.

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht, and carried, the Board of Supervisors approved the sale of banners.

SOLICITOR'S REPORT Solicitor Linus Fenicle indicated that he had nothing to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated February 7, 2013. Written copies were distributed to Supervisors and Staff (copy in Township files).

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Mike Knouse, C.S. Davidson said he received a request for authorization to release the balance of escrow monies to Woodhaven Building & Development, Inc. for High Pointe @ Rojen Farm subdivision, due to the project being sold to Regal Building Company for development and build-out.

In a motion by Supervisor Staaf, seconded by Supervisor Gobrecht, and carried, the Board authorized release of the balance of escrow monies to Woodhaven Building & Development for High Pointe @ Rojen Farms.

Mike Knouse, C.S. Davidson reviewed the following Action Items:

- A. 2012 Street Improvements – Contract 1 – Stewart & Tate, Inc.  
1. Application for Payment No. 2 - \$306,601.72

In a motion by Supervisor Parr, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved Application for Payment No. 2 in the amount of \$306,601.72.

2. Application for Payment No. 3 (Final) - \$53,023.92

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved Application for Payment No. 3 in the amount of \$53,023.92.

REPORTS: The Chief of Police Report for December, 2012 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

The Treasurer's Report for December, 2012 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

The Code Enforcement Officer's Report for December, 2012, was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

The Public Works Report for December, 2012 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

The Pleasant Hill Fire Company and Ambulance Reports for December, 2012 were accepted, as distributed, in a motion by Supervisor Staaf and seconded by Supervisor Parr and carried.

The SEO Report for December, 2012 was approved and accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

The Utilities Supervisor's Report for December, 2012 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Parr and carried.

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The EMA Activity Report for December, 2012 was approved and accepted, as distributed, in a motion by Supervisor Staaf and seconded by Supervisor Parr and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

In a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried the Managers Report for December, 2012 was accepted, as distributed.

OLD BUSINESS:

A. Update of Reservoir Heights – Phase 2 – Section 2 – 28-Lot Final Subdivision Plan

Robert Holweck, Director Land Development, Bob Ward Companies is present on behalf of the developer. He said that all of the conditions have been met and that they are asking for approval and signatures from the Board of Supervisors on the subdivision plan.

Mike Knouse, C.S. Davidson said the developer has addressed all of the conditions.

In a motion by Supervisor Gobrecht, seconded by Supervisor Staaf, and carried, the Board of Supervisors approved the plans and signatures as requested by the developer.

NEW BUSINESS:

A. Discussion regarding the purchase of a new truck for the Public Works Dept.

Kevin Null, Township Manager said he would like to request authorization to purchase, through COSTARS, a 2013 Ford Super Duty F-350 with 4WD that includes a Stahl Service Body and a Western Ultra Mount Pro Plus snow plow package for a total price of \$41,660.00. The Public Works budget included \$43,000.00 for a new vehicle.

He said that he also looked at a used utility body. The utility body is on a 1999 Chevrolet pickup truck that is up for auction. He needs to first determine the condition of the utility body and then determine what the cost would be to remove the utility bed and install it on a new truck. The 1999 truck chassis could be sold, recouping some funds. As long as the utility body is in decent shape, He would that that the used utility body, installed, would be more than the \$5,000 savings.

In a motion by Supervisor Gobrecht, seconded by Supervisor Parr, and carried, the Board of Supervisors approved the purchase of a new truck for the Public Works department in the amount of \$42,513.00.

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B. Authorization to televise a section of Township sewer lines.

Kevin Null, Township Manager would like to request authorization from the Board of Supervisors to inspect, and photograph as needed, sections of sewer line in the Colonial Hills subdivision and the main sewer line servicing the Beck Mill pump station. There is some settlement in the areas and there is a need to verify the integrity of the lines. He said the estimated cost is \$1,190.00. The Sewer budget included \$6,000 for “General Maintenance”.

In a motion by Supervisor Gobrecht, and seconded by Supervisor Staaf, and carried, the Board authorized televising a section of the Township sewer lines.

C. Establish Tax Collector Compensation – 2014 - 2017

In a motion by Supervisor Gobrecht, seconded by Supervisor Staaf and by a unanimous roll call vote, the Board adopted Resolution #2013-04 setting the tax collectors compensation for the term 2014 through 2017.

(A). **EXTENSION REQUESTS PER DEVELOPER LETTERS:**

1. Joshua Hill Farm, 124-lot Preliminary
2. The Warner Farm, 15-lot Preliminary
3. Preserve at Codorus Creek IV (Marlee Hill), 79-lot Preliminary

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht, and carried, the Board granted the 90 day extension requests for the following plans: Joshua Hill Farm, 124-lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79-lot Preliminary.

(B) **ALL TO BE TABLED:**

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan

In a motion by Supervisor Woerner and seconded by Supervisor Staaf, and carried, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill

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Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan.

**SUPERVISORS AND/OR PUBLIC COMMENTS:**

Frank Kadyszewski, 265 Valley View Drive, Hanover Pa.

**NEXT SCHEDULED MEETINGS:** Supervisors Work Session – Tuesday, February 19, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Thursday, March 7, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

**ADJOURNMENT:** The Meeting was adjourned at 8:00 p.m. in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately  
Secretary